

Alpha Kappa Alpha Sorority, Incorporated®
ZETA CHI OMEGA CHAPTER
Ivy Foundation of Northern Virginia

January 9, 2023

Dear Scholarship Coordinator:

It is with great pleasure that we invite high school seniors attending Arlington and Alexandria, VA high schools to apply for the annual Cooley-Moore Scholarship sponsored by Alpha Kappa Alpha Sorority, Incorporated®, Zeta Chi Omega Chapter and its charitable affiliate, the Ivy Foundation of Northern Virginia, Incorporated (IFNV). Please find attached a copy of this year's application. Winners will receive, based on funding availability:

- a four-year scholarship, to be disbursed in the amount of \$4,000 per year (\$2,000 each semester); or
- a one-time \$4,000 stipend-scholarship for an applicant who will attend a Historically Black College or University (HBCU); or
- other stipend award(s).

The top finalists will be required to participate in an interview with the scholarship committee in mid-April 2023, and recipients will be notified of their award no later than June 2023. In addition, if one of your students is the recipient of this prestigious award, we would like to attend and participate in your awards program to make the presentation. The disbursements will be rendered directly to the college or university in the name of the award recipient beginning no later than September 15, 2023.

The application is available in a fillable file format; therefore, we request that you make available to students an electronic file of the application. Please feel free to make additional copies of the application as needed. Typewritten or clearly handwritten applications also will be accepted. Thank you so much for your timely dissemination of the application package.

All applications must be received or postmarked by **April 1, 2023**. Applications and other materials may also be submitted via email to Diann Burns at: **Dcburns984@yahoo.com**. **Emailed transcripts should be sent from the school's email address by the guidance counselor or the transcript officer. Applications and transcripts postmarked after this date will not be considered.**

We look forward to receiving applications from a strong pool of candidates. If you have any questions, please contact Diann Burns at 703-447-1916.

Sincerely,

CRYSTAL LANDER
CRYSTAL LANDER
President
Alpha Kappa Alpha Sorority, Inc.®
Zeta Chi Omega Chapter

Jennifer Creighton
JENNIFER CREIGHTON
Chairman and President
Ivy Foundation of Northern Virginia, Inc.

Diann C. Burns

DIANN BURNS
Chairman, Scholarship Committee
Alpha Kappa Alpha Sorority, Inc.®
Zeta Chi Omega Chapter

**ALPHA KAPPA ALPHA SORORITY, INCORPORATED®,
ZETA CHI OMEGA CHAPTER AND ITS CHARITABLE AFFILIATE, THE IVY FOUNDATION
OF NORTHERN VIRGINIA, INCORPORATED**

ANNUAL COOLEY-MOORE SCHOLARSHIP ANNOUNCEMENT AND APPLICATION

Alpha Kappa Alpha Sorority, Incorporated®, Zeta Chi Omega Chapter and its charitable affiliate the Ivy Foundation of Northern Virginia, Inc., announce the annual Cooley-Moore Scholarship Award. This award is for high school seniors attending high schools in Arlington and Alexandria, VA, and may be used at an accredited two or four-year college or university.

The recipient will be selected based upon a combination of the following criteria:

1. Academic achievement
2. Financial need
3. Contribution to school and community
4. Acceptance to an accredited two or four-year college or university
5. Letters of recommendation

To apply for the scholarship, the applicant must submit the following:

1. Completed copy of the attached application
2. Official school transcript – the transcript must be original, with the official seal, and enclosed by a school official in the school's sealed envelope. Transcripts may also be emailed from the school's email address by the guidance counselor or the transcript officer.
3. Three letters of recommendation from any of the following:
 - Teacher
 - Guidance Counselor
 - Religious Leader
 - Employer
 - Community Leader

Recommendation letters must be signed (an electronic signature is acceptable), include the writer's organization/affiliation, and reference how the writer knows the applicant. The writer's contact information must be included in the letter.

4. **A double-spaced, type-written essay** (the essay must be a maximum of **250** words on **one of the following topics only**):
 - *Barriers and Enhancements to My Educational Experience*, or
 - *My Career Goal and How I Will Achieve It*

The title of the essay must be typed at the top of the essay. Failure to include, verbatim, one of the aforementioned titles on your essay will lead to its disqualification.

5. Proof of Financial Need:
 - Copy of your Student Aid Report (SAR) with the Expected Family Contribution (EFC) circled. (The SAR is generated by the U.S. Department of Education after the Free Application for Federal Student Aid (FAFSA) is submitted.)
 - If the EFC is followed by an asterisk or a capital letter, you must also submit the first page of each parent's or guardian's most recent IRS Form 1040. Please redact or hide social security numbers.

There must be official documentation of the income of the parent(s) or guardian(s). If income cannot be verified, the financial need score will be zero.

- Note: The SAR may be downloaded from the internet if you completed the FAFSA online. If not, please request a copy by mail from the U.S. Department of Education.

Selection Process:

The Scholarship Committee will review applications and select finalists. Top finalists are expected to participate in an interview with the Scholarship Committee. Scholarship winner(s) and their high school(s) will be notified by letter and/or electronic mail by June 2023. A representative from the committee may be available to present the scholarship award to the recipient at the school's awards program.

ALL INFORMATION MUST BE RECEIVED VIA EMAIL (DCBURNS984@YAHOO.COM) OR POSTMARKED AND SENT AS A PACKAGE BY APRIL 1, 2023 TO THE SCHOLARSHIP COMMITTEE CHAIRMAN AT :
Diann Burns, 8313 Silverthorn Rd, Fairfax Station, Va, 22039

For Scholarship Committee Use Only
Date Received: _____

**ALPHA KAPPA ALPHA SORORITY, INCORPORATED®,
ZETA CHI OMEGA CHAPTER AND ITS CHARITABLE AFFILIATE, THE IVY FOUNDATION OF
NORTHERN VIRGINIA, INCORPORATED
ANNUAL COOLEY-MOORE SCHOLARSHIP ANNOUNCEMENT AND APPLICATION**

This form is fillable. Please print and remember to include all required signatures.

Typewritten or neatly printed applications also will be accepted.

NAME: _____

Last	First	Middle
-------------	--------------	---------------

ADDRESS:			
Street	City	State	Zip

TELEPHONE: (Home) _____ **(Cell)** _____

EMAIL: _____ **DATE OF BIRTH:** ____/____/____

HIGH SCHOOL: _____ **DATE OF GRADUATION:** _____

ADDRESS: _____

Street	City	State	Zip
--------	------	-------	-----

MOTHER: _____ **OCCUPATION:** _____ **ANNUAL SALARY:** _____

ADDRESS: _____
Street City State Zip

FATHER: _____ **OCCUPATION:** _____ **ANNUAL SALARY:** _____

ADDRESS: _____
 Street **City** **State** **Zip**

OR

GUARDIAN: _____ **OCCUPATION:** _____ **ANNUAL SALARY:** _____

ADDRESS: _____

Street	City	State	Zip
--------	------	-------	-----

NUMBER OF SIBLING(S): _____ **AGE(S):** _____

COLLEGE(S) OR UNIVERSITY(IES) ATTENDED BY SIBLINGS:

ARE YOUR SIBLINGS SELF-SUPPORTING? _____ (Yes) _____ (No)

SCHOOL ACTIVITIES (Indicate year(s) of participation and, if applicable, offices held):

Applicant's Last Name _____ First Name _____

CHURCH, COMMUNITY, AND SERVICE ACTIVITIES (Indicate year(s) of participation and offices held):

EMPLOYMENT/INTERNSHIPS (List and describe duties of jobs held. Indicate dates of employment):

SPECIAL HONORS, AWARDS, RECOGNITIONS, ETC. (Scholastic and Community):

I HAVE APPLIED TO THE FOLLOWING COLLEGES:

I HAVE BEEN ACCEPTED TO THE FOLLOWING COLLEGES:

SCHOLARSHIPS AND FINANCIAL ASSISTANCE FOR WHICH I HAVE APPLIED:

SCHOLARSHIPS AND FINANCIAL ASSISTANCE AWARDED AND DOLLAR AMOUNTS IF KNOWN:

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

GUIDANCE COUNSELOR'S CONTACT INFORMATION:

NAME: _____ **SIGNATURE:** _____ **DATE:** _____

TELEPHONE: _____ **E-MAIL:** _____

The application package will not be considered if information is missing or instructions are not followed.

CHECKLIST:

- ☐ Did you include the essay and is its title at the top of the essay?
- ☐ Did you include the financial information, including details of your parents' or guardian's income?
- ☐ Did you include the official transcript?
- ☐ Did you include three letters of recommendation?